

RESOLUTIONS ADOPTED

February 16, 2021

2021-028 RESOLUTION AUTHORIZING PAYMENT TO HZW ENVIRONMENTAL CONSULTANTS IN THE AMOUNT OF \$7,222.50 FOR PROFESSIONAL SERVICES RENDERED AT THE CLOSED LANDFILL

2021-029 RESOLUTION AUTHORIZING PAYMENT TO COUNTRYSIDE TRUCK SERVICE, INC. IN THE AMOUNT OF \$6,235.22 FOR REPAIR ON THE 2010 SUTPHEN FOR THE FIRE DEPARTMENT

2021-030 RESOLUTION AUTHORIZING PAYMENT TO AMERICAN DECAL & SIGN IN THE AMOUNT OF \$5,330.00 TO PAY FOR DECALS AND STRIPPING ON THREE VEHICLES IN THE FIRE DEPARTMENT

2021-031 RESOLUTION TO INCREASE THE RATE OF PAY FOR ALL NON-CLASSIFIED EMPLOYEES WITH THE EXCEPTION OF THE PART-TIME FIRE FIGHTERS IN THE AMOUNT OF 4%. THE EFFECTIVE DATE OF THE INCREASE IS THE FIRST PAY PERIOD OF MARCH 2021

2021-032 RESOLUTION TO MAKE A DONATION TO THE FAIRPORT HARBOR SENIOR CITIZEN CENTER IN THE AMOUNT OF \$7,000.00. THIS DONATION IS TO ASSIST THE FAIRPORT HARBOR SENIOR CITIZEN CENTER IN PROVIDING SERVICES TO PAINESVILLE TOWNSHIP SENIOR CITIZENS. THE CONTRIBUTION IS \$3,500.00 FOR THE YEAR 2020 AND \$3,500.00 FOR THE YEAR 2021

2021-033 RESOLUTION AUTHORIZING PAYMENT TO OHIO TOWNSHIP ASSOCIATION RISK MANAGEMENT AUTHORITY IN THE AMOUNT OF \$56,083.00 FOR PROPERTY AND LIABILITY INSURANCE

2021-034 RESOLUTION AUTHORIZING PAYMENT TO CERNI MOTORS IN THE AMOUNT OF \$3,650.75 FOR TRUCK REPAIR IN THE SERVICE DEPARTMENT

MINUTES

The Board of Painesville Township Trustees met for a regular meeting at 11:00 A.M. on Tuesday, February 16, 2021 at 55 Nye Road. The meeting was called to order at 11:00 A.M. by Chairman Pennock. Present: Trustees Gabe Cicconetti, Chuck Hillier, Josh Pennock, Administrator Michael Manary, Fiscal Officer Michael Patriarca, Legal Advisor Jeremy Iosue and Jason Hartzell.

Various topics, agenda items and departmental matters were brought before the board including the approval of minutes from the previous meeting, February 2, 2021.

SUMMARY OF WORK SESSION:

Administrator Manary summarized the work session noting the following:

- The Trustees met virtually with Dwight Williams from HZW to discuss a possible use for the closed landfill.
- The Trustees had a brief discussion regarding Center Park Estates. The Trustees decided they would like to have Tim Miller from the Lake County Engineers office come in to discuss this project.
- The Trustees discussed how many people are allowed in the meeting and decided they are going to allow people to attend the meetings in the future.
- The Trustees discussed the Township App. There are a few minor adjustments to make and then the app will be ready to launch in a few weeks.
- The Fire Chief gave an update on the remodeling at Station 2.
- The Fire Chief gave an update on equipment in the department.
- The Fire Chief discussed an award that the Cleveland Clinic gave to our Firefighters.
- The Fire Chief discussed a minor accident that involved one of the trucks in the Fire Department.
- The Service Director discussed the 2021 Paving Award.
- The Service Director discussed that we are assisting the City of Painesville with salt storage.
- The Service Director discussed that Riverside High School students will be able to paint our snow plows this year.
- The Service Director discussed the St. Patrick's Day Parade that we will be holding on March 14th and purchasing some decorative banners for the parade.
- The Zoning Inspector discussed the proposed Meijer Express Gas Station/Convenience Store.
- The Trustees went into Executive Session to discuss compensation with non-bargaining unit employees. The Executive Session started at 10:42 A.M. Gabe made the motion to go into Executive Session, and Chuck seconded the motion. The Executive Session ended at 10:52.

OLD BUSINESS: None

NEW BUSINESS: None

LAKE COUNTY SHERIFF'S OFFICE REPORT: Sergeant Infalvi gave an update on activity in the Township

DEPARTMENT REPORTS:

- **SERVICE DEPARTMENT:** Nothing to report
- **FIRE DEPARTMENT:** Gave an update regarding the Cleveland Clinic Award. Fire Fighters Mike Shoff, Chris Patriarca, Joe Bissell and Eric Schraibman were transporting a cardiac patient and was diverted from Lake West and diverted again from Hillcrest and had to go to the Cleveland Clinic. They were awarded the award for an extended transport and getting the patient there in time with a successful outcome.
- **ZONING DEPARTMENT:** Nothing to report
- **LEGAL ADVISOR:** Nothing to report
- **ADMINISTRATOR:** Discussed the Highest Achievement Award for open and transparent government from the State of Ohio Auditors Office.

- **FISCAL OFFICER:** Discussed that we are part of the Open Checkbook where we provide open access to the financial and transactional data contained in the States Accounting System for the Township.

TRUSTEES:

BILLS PAID

Various bills, payroll and related disbursements were presented, examined and approved for payment.

RESOLUTIONS ADOPTED

2021-028 RESOLUTION AUTHORIZING PAYMENT TO HZW ENVIRONMENTAL CONSULTANTS IN THE AMOUNT OF \$7,222.50 FOR PROFESSIONAL SERVICES RENDERED AT THE CLOSED LANDFILL

RESOLVED, We the Painesville Township Board of Trustees, authorize payment to HZW Environmental Consultants in the amount of \$7,222.50 for professional services rendered at the closed landfill

2021-029 RESOLUTION AUTHORIZING PAYMENT TO COUNTRYSIDE TRUCK SERVICE, INC. IN THE AMOUNT OF \$6,235.22 FOR REPAIR ON THE 2010 SUTPHEN FOR THE FIRE DEPARTMENT

RESOLVED, We the Painesville Township Board of Trustees, authorize payment to Countryside Truck Service, Inc. in the amount of \$6,235.22 for repair on the 2010 Sutphen for the Fire Department

2021-030 RESOLUTION AUTHORIZING PAYMENT TO AMERICAN DECAL & SIGN IN THE AMOUNT OF \$5,330.00 TO PAY FOR DECALS AND STRIPPING ON THREE VEHICLES IN THE FIRE DEPARTMENT

RESOLVED, We the Painesville Township Board of Trustees, authorize payment to American Decal & Sign in the amount of \$5,330.00 to pay for decals and stripping on three vehicles in the Fire Department

2021-031 RESOLUTION TO INCREASE THE RATE OF PAY FOR ALL NON-CLASSIFIED EMPLOYEES WITH THE EXECPTION OF THE PART-TIME FIRE FIGHTERS IN THE AMOUNT OF 4%. THE EFFECTIVE DATE OF THE INCREASE IS THE FIRST PAY PERIOD OF MARCH 2021

RESOLVED, We the Painesville Township Board of Trustees, increase the rate of pay for all non-classified employees with the exception of the part-time fire fighters in the amount of 4%. The effective date of the increase is the first pay period of March 2021

2021-032 RESOLUTION TO MAKE A DONATION TO THE FAIRPORT HARBOR SENIOR CITIZEN CENTER IN THE AMOUNT OF \$7,000.00. THIS DONATION IS TO ASSIST THE FAIRPORT HARBOR SENIOR CITIZEN CENTER IN PROVIDING SERVICES TO PAINESVILLE TOWNSHIP SENIOR CITIZENS. THE CONTRIBUTION IS \$3,500.00 FOR THE YEAR 2020 AND \$3,500.00 FOR THE YEAR 2021

RESOLVED, We the Painesville Township Board of Trustees, make a donation to the Fairport Harbor Senior Citizen Center in the amount of \$7,000.00. This donation is to assist the Fairport Harbor Senior Citizen Center in providing services to Painesville Township Senior Citizens. The contribution is \$3,500.00 for the year 2020 and \$3,500.00 for the year 2021

2021-033 RESOLUTION AUTHORIZING PAYMENT TO OHIO TOWNSHIP ASSOCIATION RISK MANAGEMENT AUTHORITY IN THE AMOUNT OF \$56,083.00 FOR PROPERTY AND LIABILITY INSURANCE

RESOLVED, We the Painesville Township Board of Trustees, authorize payment to Ohio Township Association Risk Management Authority in the amount of \$56,083.00 for property and liability insurance

2021-034 RESOLUTION AUTHORIZING PAYMENT TO CERNI MOTORS IN THE AMOUNT OF \$3,650.75 FOR TRUCK REPAIR IN THE SERVICE DEPARTMENT

RESOLVED, We the Painesville Township Board of Trustees, authorize payment to Cerni Motors in the amount of \$3,650.75 for truck repair in the Service Department

Chairman Josh Pennock made a motion to close the meeting at 11:17 A.M., seconded by Chuck Hillier passed unanimously.

ADJOURNMENT



Josh Pennock, Chairman



Michal Patriarca, Fiscal Officer

Payment Listing
2/3/2021 to 2/16/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
376-2021	02/05/2021	02/02/2021	CH	EXPERT PAY	\$4.50	O
429-2021	02/09/2021	02/09/2021	CH	THE ILLUMINATING COMPANY	\$10,225.56	O
525-2021	02/16/2021	02/16/2021	CH	EXPERT PAY	\$4.50	O
58899	01/08/2021	01/08/2021	AW	ESO SOLUTIONS, INC.	\$1,137.12 *	V
58899	02/16/2021	02/16/2021	AW	ESO SOLUTIONS, INC.	-\$1,137.12	V
58900	01/08/2021	01/08/2021	AW	FUNFLICKS OUTDOOR MOVIES	\$467.36 *	V
58900	02/10/2021	02/10/2021	AW	FUNFLICKS OUTDOOR MOVIES	-\$467.36	V
58984	02/04/2021	02/04/2021	AW	AQUA OHIO, INC.	\$203.51	O
58985	02/04/2021	02/04/2021	AW	CINTAS CORPORATION	\$139.22	O
58986	02/04/2021	02/04/2021	AW	COLLINS EQUIPMENT CORP.	\$2,934.00	O
58987	02/04/2021	02/04/2021	AW	HZW ENVIRONMENTAL CONSULTANTS, LL	\$7,222.50	O
58988	02/04/2021	02/04/2021	AW	JOUGHIN HARDWARE	\$11.65	O
58989	02/04/2021	02/04/2021	AW	UNIVERSAL OIL	\$65.75	O
58990	02/05/2021	02/05/2021	SW	Skipped Warrants 58990 to 58990 Series 4	\$0.00	V
58991	02/05/2021	02/05/2021	AW	HERITAGE CRYSTAL CLEAN, LLC	\$114.00	O
58992	02/05/2021	02/05/2021	AW	KEY BANK	\$238.91	O
58993	02/08/2021	02/08/2021	AW	COUNTRYSIDE TRUCK SERVICE, INC.	\$6,235.22	O
58994	02/08/2021	02/08/2021	AW	DANIELLE THOMPSON	\$150.00	O
58996	02/09/2021	02/09/2021	AW	LAKE COUNTY DEPARTMENT OF UTILITIES	\$682.34	O
58997	02/09/2021	02/09/2021	AW	LAKE COUNTY DEPARTMENT OF UTILITIES	\$30.00	O
58998	02/09/2021	02/09/2021	AW	LBP LEASING INC.	\$129.00	O
58999	02/09/2021	02/09/2021	AW	MORGAN LITHO	\$458.00	O
59000	02/10/2021	02/10/2021	AW	OTARMA	\$56,083.00	O
59001	02/10/2021	02/10/2021	AW	ALBERS AND ALBERS	\$862.50	O
59002	02/10/2021	02/10/2021	AW	AMERICAN DECAL & SIGN	\$5,330.00	O
59003	02/10/2021	02/10/2021	AW	CHARDON OIL COMPANY	\$1,016.29	O
59004	02/10/2021	02/10/2021	AW	CINTAS CORPORATION	\$73.07	O
59007	02/10/2021	02/10/2021	AW	JOUGHIN HARDWARE	\$18.18	O
59008	02/10/2021	02/10/2021	AW	LAKE COUNTY TREASURER	\$193,045.50	O
59009	02/11/2021	02/11/2021	AW	CINTAS CORPORATION	\$139.22	O
59010	02/11/2021	02/11/2021	AW	CONVOY TIRE AND SERVICE, INC.	\$40.00	O
59011	02/11/2021	02/11/2021	AW	POSTMASTER	\$2,183.63	O
59012	02/11/2021	02/11/2021	AW	FAIRPORT HARBOR SENIOR/COMMUNITY	\$7,000.00	O
59013	02/11/2021	02/11/2021	AW	RIVERSIDE LOCAL SCHOOL DISTRICT	\$4,000.00	O
59014	02/11/2021	02/11/2021	AW	LAKE COUNTY MAYORS & CITY MANAGER	\$150.00	O
59015	02/12/2021	02/12/2021	AW	HARLEY DELEON	\$125.44	O
59016	02/12/2021	02/12/2021	AW	CERNI MOTORS SALES, INC	\$3,650.75	O
59017	02/12/2021	02/12/2021	AW	JOUGHIN HARDWARE	\$6.10	O
59018	02/15/2021	02/15/2021	AW	JOHN F. KOTRLIK	\$40.00	O
59019	02/15/2021	02/15/2021	AW	JOUGHIN HARDWARE	\$18.90	O
59020	02/15/2021	02/15/2021	AW	OHIO UTILITIES PROTECTION SERVICE	\$717.46	O
59021	02/15/2021	02/15/2021	AW	SHAWN FORSTER	\$230.72	O
Total Payments:					\$301,974.94	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$301,974.94	

Payment Listing

2/3/2021 to 2/16/2021

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.