

RESOLUTIONS ADOPTED
April 20, 2021

2021-041 RESOLUTION AUTHORIZING SETTING UP NEW AGENCY FUNDS FOR THE TIF MONEY COLLECTED

2021-042 RESOLUTION TO APPROVE HIRING NICK KALB AS A TEMPORARY SEASONAL SUMMER EMPLOYEE AT A WAGE OF \$12.00 PER HOUR AND A START DATE OF MAY 10TH

2021-043 RESOLUTION TO APPROVE HIRING JUSTIN FANKBONER AS A TEMPORARY SEASONAL SUMMER EMPLOYEE AT A WAGE OF \$12.00 PER HOUR AND A START DATE OF JUNE 7TH

2021-044 RESOLUTION TO PROMOTE HARLEY DELEON TO DIRECTOR OF PLANNING & ZONING AT A SALARY OF \$52,000.00 EFFECTIVE STARTING NEXT PAY PERIOD ON APRIL 24TH

2021-045 RESOLUTION TO INCREASE THE OFFICE MANAGERS PAY TO \$52,000.00 EFFECTIVE STARTING NEXT PAY PERIOD ON APRIL 24TH

MINUTES

The Board of Painesville Township Trustees met for a regular meeting at 11:00 A.M. on Tuesday, April 20, 2021 at 55 Nye Road. The meeting was called to order at 11:02 A.M. by Chairman Pennock. Present: Trustees Gabe Cicconetti, Chuck Hillier, Josh Pennock, Administrator Michael Manary, Fiscal Officer Michael Patriarca, Legal Advisor Jeremy Iosue and Jason Hartzell.

Various topics, agenda items and departmental matters were brought before the board including the approval of minutes from the previous meeting, April 6, 2021.

SUMMARY OF WORK SESSION:

Administrator Manary summarized the work session noting the following:

- The Trustees met in Executive Session to discuss employment in the Zoning Department and also to meet with another political subdivision for economic development assistance.

Motion to Go Into Executive Session

The meeting was called to order at 8:36 A.M. by Josh Pennock

Gabe Cicconetti made a motion to go into executive session at 8:36 A.M., second by Chuck Hillier for the purpose of employment in the Zoning Department and of considering confidential information related to negotiations with another political subdivision for economic development assistance, which information is:

- (1) Directly related to a request for economic development assistance that is to be provided or administered under Chapter 715 of the Ohio Revised Code; and
- (2) Directly related to a request for economic development assistance that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project.

And the Board hereby determines that the executive session is necessary to protect the interests of the political subdivision or the possible investment or expenditure of public funds to be made in connection with the economic development project.

The Trustees came out of Executive Session at 9:25 A.M.

Trustee Chuck Hillier made a motion to close the meeting at 9:25 A.M., seconded by Gabe Cicconetti passed unanimously.

- The Trustees met virtually at 9:26 A.M. with Tim Miller from The Lake County Storm Water Agency. Tim gave his opinions on projects for Center Park Estates, Melrose, and Paradise.
- George Davis from Pro Built Homes and David Novak from Barrington Consulting Group came in to discuss their thoughts about a proposed development at the Brooks and they discussed completing the Tanner Farms condominiums.
- The Administrator asked the Trustees to schedule a meeting for Family Fun Day.
- The Fire Chief discussed the vaccination clinics.
- The Fire Chief reported on upcoming training including County wide Active Shooting Lessons that will occur at Riverside High School in June.
- The Fire Chief reported that one of our Firemen is a Swat Team Medic.
- The Service Director discussed hiring a firm to prepare permit ready drawings for a pole barn for storage that we are considering building at the Service Garage.

- The Assistant Zoning Inspector discussed zoning case 32-ZC-01 with the Trustees
- The Zoning Inspector gave an update on the concept for the Miscellaneous Barn Property

OLD BUSINESS: None

NEW BUSINESS: None

LAKE COUNTY SHERIFF'S OFFICE REPORT: Sergeant Infalvi gave an update on activity in the Township

DEPARTMENT REPORTS:

- **SERVICE DEPARTMENT:** Gave an update that the OPWC Project is well underway at Heatherstone Dr.
- **FIRE DEPARTMENT:** Gave an update that the Fire Department does not currently have a swat medic but is looking to bring one on. The Training that they are doing for Active Shooting will be on June 15, 16, and 17th at Riverside High School. Reported that they are establishing a list for new hires that they are putting on the test. They gave the test to 13 part time firemen and 7 of those past the test so they will move on to the next level. Gordon and Theo the K-9 dog are in Nashville now so that Theo can get recertification.
- **ZONING DEPARTMENT:** Assistant Zoning Inspector gave an update that Get Go got their final approval and they will be adding a membership program to their car wash. There will be two lanes to separate prepaid members from nonmembers.
- **LEGAL ADVISOR:** Nothing to report
- **ADMINISTRATOR:** Reported that after 11 years of dedicated service Zoning Inspector Rich Constantine will be retiring and Assistant Zoning Inspector Harley Deleon was promoted to Director of Planning & Zoning and he congratulated them both.

FISCAL OFFICER: Reported that we are still working on the audit.

TRUSTEES: Josh Pennock thanked Zoning Inspector Rich Constantine for all of his knowledge on zoning codes and all of the changes he made on the zoning codes that were quite impressive and that he will definitely be missed by the Township.

Chuck Hiller wanted Zoning Inspector Rich Constantine to know that when he moved here in 2005 and joined the zoning commission and got to meet and work with him that he was so impressed working with him by the amount of knowledge and level of thought and detail that he put into those meetings and it was always appreciated. Chuck stated that over the years Rich has been a pleasure to work with and will be deeply missed and wished him the best of luck and hopefully they can get on the golf course together.

Gabe Cicconetti announced that he sent Zoning Inspector Rich Constantine an email to let him know how he felt regarding his work at the Township.

Zoning Inspector Rich Constantine let everyone know that it was a wonderful experience working for the Township mostly due to the people. The people he worked for, the people he worked with and the people that the Township Served. It is a great Community.

Josh Pennock made a motion to acknowledge receipt of proposed text amendments to Section 5 and 6 known as zoning case 21-ZC-01 and to set a public hearing date of May 18th at 11:00 A.M. for this matter

BILLS PAID

Various bills, payroll and related disbursements were presented, examined and approved for payment.

RESOLUTIONS ADOPTED

2021-041 RESOLUTION AUTHORIZING SETTING UP NEW AGENCY FUNDS FOR THE TIF MONEY COLLECTED.

RESOLVED, We the Painesville Township Board of Trustees hereby authorizing setting up new agency funds for the TIF money collected.

2021-042 RESOLUTION TO APPROVE HIRING NICK KALB AS A TEMPORARY SEASONAL SUMMER EMPLOYEE AT A WAGE OF \$12.00 AN HOUR AND A START DATE OF MAY 10TH.

RESOLVED, We the Painesville Township Board of Trustees hereby approve hiring Nick Kalb as a temporary seasonal summer employee at a wage of \$12.00 an hour and a start date of May 10th.

2021-043 RESOLUTION TO APPROVE HIRING JUSTIN FANKBONER AS A TEMPORARY SEASONAL SUMMER EMPLOYEE AT A WAGE OF \$12.00 PER HOUR AND A START DATE OF JUNE 7TH.

RESOLVED, We the Painesville Township Board of Trustees hereby approve hiring Justin Fankboner as a temporary seasonal summer employee at a wage of \$12.00 per hour and a start date of June 7th.

2021-044 RESOLUTION TO PROMOTE HARLEY DELEON TO DIRECTOR OF PLANNING AND ZONING AT A SALARY OF \$52,000.00 EFFECTIVE STARTING NEXT PAY PERIOD ON APRIL 24, 2021.

RESOLVED, We the Painesville Township Board of Trustees hereby promote Harley Deleon to Director of Planning and Zoning at a salary of \$52,000.00 effective starting next pay period on April 24, 2021.

2021-045 RESOLUTION TO INCREASE THE OFFICE MANAGERS PAY TO \$52,000.00 EFFECTIVE STARTING NEXT PAY PERIOD ON APRIL 24, 2021.

Chairman Josh Pennock made a motion to close the meeting at 11:26 A.M., seconded by Chuck Hillier passed unanimously.

ADJOURNMENT



Josh Pennock, Chairman



Michael Patriarca, Fiscal Officer

Payment Listing

4/7/2021 to 4/20/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
901-2021	04/08/2021	04/08/2021	CH	SIGNS-N-STUFF, INC.	\$77.00	O
902-2021	04/08/2021	04/08/2021	CH	SHERWIN-WILLIAMS	\$158.40	O
903-2021	04/08/2021	04/08/2021	CH	CMH SOLUTIONS LLC	\$3,522.20	O
904-2021	04/08/2021	04/08/2021	CH	STATE CHEMICAL SOLUTIONS	\$405.33	O
905-2021	04/08/2021	04/08/2021	CH	ATWELL'S POLICE & FIRE EQUIP. CO.	\$212.47	O
906-2021	04/08/2021	04/08/2021	CH	SOURCE PRODUCTS LTD	\$4,030.00	O
907-2021	04/08/2021	04/08/2021	CH	LAKE BUSINESS PRODUCTS	\$37.46	O
908-2021	04/08/2021	04/08/2021	CH	GAZETTE NEWSPAPERS	\$123.76	O
909-2021	04/08/2021	04/08/2021	CH	STAPLES ADVANTAGE	\$558.77	O
910-2021	04/08/2021	04/08/2021	CH	QUILL LLC	\$228.28	O
911-2021	04/08/2021	04/08/2021	CH	REYNOLDS LANDSCAPING & TREE SERVIC	\$1,800.00	O
912-2021	04/08/2021	04/08/2021	CH	TIME WARNER CABLE	\$470.00	O
913-2021	04/08/2021	04/08/2021	CH	MAJOR WASTE DISPOSAL SERVICES, INC	\$265.00	O
914-2021	04/08/2021	04/08/2021	CH	BAIN ENTERPRISES	\$230.00	O
915-2021	04/08/2021	04/08/2021	CH	RAYMOND BUILDERS SUPPLY INC.	\$95.00	O
916-2021	04/08/2021	04/08/2021	CH	SIGNS LTD. LLC	\$1,996.24	O
917-2021	04/08/2021	04/08/2021	CH	OHIO CAT	\$99.94	O
918-2021	04/08/2021	04/08/2021	CH	STAPLES ADVANTAGE	\$70.12	O
919-2021	04/08/2021	04/08/2021	CH	SHERWIN-WILLIAMS	\$37.85	O
920-2021	04/08/2021	04/08/2021	CH	WILLOUGHBY CONCRETE BUILDERS SUPI	\$395.00	O
921-2021	04/08/2021	04/08/2021	CH	KAYLINE COMPANY	\$93.94	O
922-2021	04/08/2021	04/08/2021	CH	SIEVERS CO.	\$140.00	O
923-2021	04/08/2021	04/08/2021	CH	OSBORNE CONCRETE & STONE CO.	\$313.24	O
924-2021	04/08/2021	04/08/2021	CH	AMERICAN ALUMINUM ACCESSORIES, INC	\$1,850.00	O
925-2021	04/08/2021	04/08/2021	CH	TIME WARNER CABLE	\$68.16	O
926-2021	04/08/2021	04/08/2021	CH	AIRGAS GREAT LAKES	\$139.70	O
927-2021	04/08/2021	04/08/2021	CH	BEST SUPPLY	\$750.00	O
928-2021	04/08/2021	04/08/2021	CH	SPOK, INC.	\$107.84	O
929-2021	04/08/2021	04/08/2021	CH	HANDY RENTS	\$513.68	O
930-2021	04/08/2021	04/08/2021	CH	QUILL LLC	\$125.58	O
931-2021	04/08/2021	04/08/2021	CH	KIMBALL MIDWEST	\$701.30	O
932-2021	04/08/2021	04/08/2021	CH	WILLOUGHBY CONCRETE BUILDERS SUPI	\$612.50	O
933-2021	04/08/2021	04/08/2021	CH	GAZETTE NEWSPAPERS	\$65.00	O
934-2021	04/08/2021	04/08/2021	CH	ACTIVE PLUMBING SUPPLY CO.	\$22.94	O
935-2021	04/08/2021	04/08/2021	CH	EJ USA, INC.	\$751.90	O
936-2021	04/08/2021	04/08/2021	CH	TIME WARNER CABLE	\$89.34	O
937-2021	04/08/2021	04/08/2021	CH	ATWELL'S POLICE & FIRE EQUIP. CO.	\$660.42	O
938-2021	04/08/2021	04/08/2021	CH	BROWN ENTERPRISE SOLUTIONS	\$960.00	O
939-2021	04/08/2021	04/08/2021	CH	STAPLES ADVANTAGE	\$231.68	O
940-2021	04/08/2021	04/08/2021	CH	LAKE COMPUTER SERVICES LTD	\$25.00	O
941-2021	04/08/2021	04/08/2021	CH	TIME WARNER CABLE	\$470.00	O
942-2021	04/08/2021	04/08/2021	CH	TIME WARNER CABLE	\$21.72	O
943-2021	04/08/2021	04/08/2021	CH	TIME WARNER CABLE	\$470.00	O
944-2021	04/08/2021	04/08/2021	CH	AIRGAS GREAT LAKES	\$39.09	O
945-2021	04/08/2021	04/08/2021	CH	ENVIROSERVE INC.	\$152.76	O
946-2021	04/08/2021	04/08/2021	CH	HANDY RENTS	\$23.90	O

Payment Listing

4/7/2021 to 4/20/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
947-2021	04/08/2021	04/08/2021	CH	ACTIVE PLUMBING SUPPLY CO.	\$43.02	O
948-2021	04/08/2021	04/08/2021	CH	STAPLES ADVANTAGE	\$195.35	O
949-2021	04/08/2021	04/08/2021	CH	QUILL LLC	\$109.11	O
950-2021	04/08/2021	04/08/2021	CH	SHERWIN-WILLIAMS	\$20.23	O
951-2021	04/08/2021	04/08/2021	CH	KT'S CUSTOM LOGOS	\$530.50	O
952-2021	04/08/2021	04/08/2021	CH	ALL-AMERICAN FIRE EQUIPMENT, INC.	\$72.06	O
953-2021	04/08/2021	04/08/2021	CH	PHOENIX SAFETY OUTFITTERS	\$395.00	O
954-2021	04/08/2021	04/08/2021	CH	MRLM LANDSCAPE MATERIALS	\$70.50	O
955-2021	04/08/2021	04/08/2021	CH	VERIZON WIRELESS	\$40.86	O
956-2021	04/08/2021	04/08/2021	CH	VERIZON WIRELESS	\$714.93	O
957-2021	04/08/2021	04/08/2021	CH	DRC TRUCK & EQUIPMENT REPAIR, LLC	\$563.06	O
958-2021	04/08/2021	04/08/2021	CH	FEDERICO TIRE AND SERVICE	\$24.95	O
959-2021	04/08/2021	04/08/2021	CH	NAPA CHAGRIN VALLEY AUTO PARTS	\$201.45	O
960-2021	04/08/2021	04/08/2021	CH	ADVANCE AUTO PARTS	\$18.11	O
961-2021	04/08/2021	04/08/2021	CH	BOB'S GARAGE & TOWING SERVICE	\$2,040.50	O
962-2021	04/08/2021	04/08/2021	CH	KENWORTH OF RICHFIELD	\$478.50	O
963-2021	04/08/2021	04/09/2021	CH	JP MORGAN CHASE COMMERCIAL CREDI	\$6,182.38	O
964-2021	04/09/2021	04/09/2021	CH	THE ILLUMINATING COMPANY	\$10,077.41	O
1053-2021	04/16/2021	04/14/2021	CH	EXPERT PAY	\$4.50	O
1067-2021	04/15/2021	04/15/2021	CH	THE ILLUMINATING COMPANY	\$98.31	O
1068-2021	04/15/2021	04/15/2021	CH	THE ILLUMINATING COMPANY	\$439.31	O
1069-2021	04/15/2021	04/16/2021	CH	JP MORGAN CHASE BANK	\$196.35	O
1070-2021	04/19/2021	04/19/2021	CH	THE ILLUMINATING COMPANY	\$494.74	O
1071-2021	04/19/2021	04/19/2021	CH	THE ILLUMINATING COMPANY	\$461.82	O
1072-2021	04/19/2021	04/19/2021	CH	THE ILLUMINATING COMPANY	\$392.76	O
59127	04/09/2021	04/09/2021	AW	AUTOZONE, INC.	\$259.28	O
59128	04/09/2021	04/09/2021	AW	CHARDON OIL COMPANY	\$461.41	O
59129	04/09/2021	04/09/2021	AW	CINTAS CORPORATION	\$186.31	O
59130	04/09/2021	04/09/2021	AW	HALLMARK EXCAVATING	\$300.00	O
59131	04/09/2021	04/09/2021	AW	JOUGHIN HARDWARE	\$7.87	O
59132	04/09/2021	04/09/2021	AW	LAKE COUNTY DEPARTMENT OF UTILITIES	\$42.50	O
59133	04/09/2021	04/09/2021	AW	LAKE COUNTY LANDSCAPE AND SUPPLY,	\$1,248.00	O
59134	04/09/2021	04/09/2021	AW	LAKE HEALTH	\$15.00	O
59135	04/09/2021	04/09/2021	AW	MORGAN LITHO	\$985.00	O
59136	04/09/2021	04/09/2021	AW	LAKE COUNTY TELECOMMUNICATIONS DE	\$1,304.65	O
59137	04/12/2021	04/12/2021	AW	DANIELLE THOMPSON	\$150.00	O
59138	04/12/2021	04/12/2021	AW	LAKE COUNTY LANDSCAPE AND SUPPLY,	\$416.00	O
59139	04/13/2021	04/13/2021	AW	WILLIAM WHALEN	\$350.00	O
59140	04/13/2021	04/13/2021	AW	CITY OF PAINESVILLE (UTILITIES)	\$4,954.12	O
59141	04/13/2021	04/13/2021	AW	COMDOC, INC.	\$259.60	O
59142	04/13/2021	04/13/2021	AW	HALLMARK EXCAVATING	\$375.00	O
59143	04/13/2021	04/13/2021	AW	LAKE HEALTH	\$108.00	O
59144	04/13/2021	04/13/2021	AW	R.W. SIDLEY, INC.	\$34.00	O
59145	04/14/2021	04/14/2021	AW	BEST TRUCK EQUIPMENT, INC.	\$74.98	O
59146	04/14/2021	04/14/2021	AW	CONVOY TIRE AND SERVICE, INC.	\$78.00	O
59147	04/14/2021	04/14/2021	AW	JOUGHIN HARDWARE	\$25.99	O

Payment Listing

4/7/2021 to 4/20/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
59148	04/14/2021	04/14/2021	AW	LAKE COUNTY LANDSCAPE AND SUPPLY,	\$520.00	O
59149	04/14/2021	04/14/2021	AW	UNIVERSAL OIL	\$136.00	O
59150	04/14/2021	04/14/2021	AW	LIQUID ENVIRONMENTAL SOLUTIONS	\$1,850.00	O
59151	04/15/2021	04/15/2021	AW	CINTAS CORPORATION	\$147.49	O
59152	04/15/2021	04/15/2021	AW	HENDERSON PRODUCTS, INC.	\$69.91	O
59153	04/15/2021	04/15/2021	AW	PAINESVILLE ELEVATOR CO., INC.	\$108.75	O
59154	04/15/2021	04/15/2021	AW	WATERLOGIC AMERICAS	\$226.64	O
59155	04/15/2021	04/15/2021	AW	RICHARD L. CONSTANTINE	\$100.67	O
59156	04/16/2021	04/16/2021	AW	VILLAGE OF FAIRPORT HARBOR	\$1,785.31	O
59157	04/19/2021	04/19/2021	AW	H & H LAND CLEARING, LLC	\$26,184.10	O
59158	04/19/2021	04/19/2021	AW	COSE/MEDICAL MUTUAL OF OHIO	\$52,679.51	O
59159	04/19/2021	04/19/2021	AW	KEY BANK	\$1,006.94	O
Total Payments:					\$144,529.25	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$144,529.25	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.