

**RESOLUTIONS ADOPTED**  
**September 26, 2023**

**2023-082 RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR**

**2023-083 RESOLUTION TO APPROVE HIRING RACHEL MURO FOR THE ADMINISTRATIVE ASSISTANT POSITION AT THE STARTING RATE OF \$18.00 AN HOUR EFFECTIVE OCTOBER 2<sup>ND</sup>, NOT TO EXCEED 28 HOURS IN A WORK WEEK**

**2023-084 RESOLUTION TO APPROVE PAYMENT TO O'CONNOR PLUMBING IN THE AMOUNT OF \$7,200.00 FOR A TANK LESS WATER HEATER FOR STATION 2. NOPEC WILL BE GIVING US A GRANT FOR THIS PURCHASE**

**2023-085 RESOLUTION AUTHORIZING TRUSTEE CHAIRMAN GABE CICCONETTI TO PREPARE AND SUBMIT APPLICATION TO PARTICIPATE IN THE OPWC STATE CAPITAL IMPROVEMENT PROGRAM**

**2023-086 RESOLUTION AMENDING THE COST OF ROPER BOXES FROM \$30.00 TO \$40.00 DUE TO INCREASED PRICES TO THE TOWNSHIP EFFECTIVE 09/26/23**

**2023-087 RESOLUTION DECLARING AN INDOOR CLIMATE CONTROLLED STORAGE FACILITY TO BE LOCATED AT 65 NORMANDY DRIVE AS A SIMILAR USE TO OTHER USES PERMITTED IN THE B-3 DISTRICT, SUBJECT TO ALL CONDITIONS SET FORTH IN THE CUP FOR THE SAME ADDRESS**

**MINUTES**

The Board of Painesville Township Trustees met for a regular meeting at 11:00 A.M. on Tuesday September 26, 2023 at 55 Nye Road. The meeting was called to order at 11:00 A.M. by Chairman Cicconetti. Present: Trustees Gabe Cicconetti, Chuck Hillier, Josh Pennock, Administrator Hollie Bartone, Fiscal Officer Michael Patriarca, Legal Adviser Matt Lallo.

**SUMMARY OF WORK SESSION:**

The Trustees went into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, specifically within the Fire Department. Josh Pennock made the motion to go into Executive Session at 9:02, seconded by Chuck Hillier. Chuck Hillier made the motion to end the Executive Session at 9:38, seconded by Josh Pennock.

- The Administrator announced that there will be a Stakeholder meeting scheduled for October 5<sup>th</sup> from 6:00 P.M.-7:00 P.M at Town Hall to discuss the upcoming levy that will be on the ballot.
- The Administrator announced that the next scheduled Trustee Meeting will be a week from today and will be a night meeting.
- The Community Shredding Day was held two weeks ago and was hosted by the Trustees and the Fiscal Officer.
- The Fire Chief discussed Fire Prevention week coming up in October. The Fire Department will be visiting four of the schools to go over fire safety and Halloween safety as well. Some updates on Lexipol not up running yet but will be soon. Partnered with the American Red Cross for a smoke detector program. Discussed an ambulance transportation grant.
- The Service Director discussed tree trimming quote for Wintergreen Hill, Radley Drive slab replacement and regional retention pond 1 year update.
- Director of Planning and Zoning discussed the current zoning resolutions and Home Rule options. Discussed similar use declaration for 65 Normandy.
- John Rogers was here to discuss issues and updates with the Land bank.

**OLD BUSINESS:** None

**NEW BUSINESS:** John Muzik of 45 Coventry Drive questioned on whether they were going to remove the trailer at 65 Normandy. He wanted to offer his support for the Police Levy.

**LAKE COUNTY SHERIFF'S OFFICE REPORT:** Sergeant Infalvi gave an update on activity in the Township.

**DEPARTMENT REPORTS:**

- **SERVICE DEPARTMENT:** No report given
- **FIRE DEPARTMENT:** Wanted to remind everyone that October is Fire Prevention Month. This year's theme is cooking safely. The Department will be visiting four schools in the Township for assemblies in the auditoriums passing out literature for kids that they can understand and literature for their parents. The Department will be at Riverview, Buckeye, St. Paul's preschool

and one other one that they have to check with. The Department is also looking to partner with the Red Cross for Save a Life Smoke Detector Program. The goal is to put 100% of smoke detectors in the Township. The Chief reminded everyone that winter is coming and he encourages everyone to get a Carbon Monoxide Detector in their home. They have the panels for Lexipol assembled and they will be moving with that real soon. The Department had a meeting with some Educators at Riverside High School and they are starting a program called Public Service and Safety Class to give the children options to get careers in the Fire Department, Police Department etc.

- DIRECTOR OF ZONING: Reported that they received a tentative opening date for Starbucks as October 16th.
- LEGAL ADVISOR: No report given
- ADMINISTRATOR: No report given

**FISCAL OFFICER:** Request resolution Accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.

**TRUSTEES:**

**BILLS PAID**

Various bills, payroll and related disbursements were presented, examined and approved for payment.

**RESOLUTIONS ADOPTED**

2023-082 RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

RESOLVED, We the Painesville Township Trustees hereby accept the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor

2023-083 RESOLUTION TO APPROVE HIRING RACHEL MURO FOR THE ADMINISTRATIVE ASSISTANT POSITION AT THE STARTING RATE OF \$18.00 AN HOUR EFFECTIVE OCTOBER 2<sup>ND</sup>, NOT TO EXCEED 28 HOURS IN A WORK WEEK

RESOLVED, We the Painesville Township Trustees hereby approve hiring Rachel Muro for the Administrative Assistant position at the starting rate of \$18.00 an hour effective October 2<sup>nd</sup>, not to exceed 28 hours in a work week

2023-084 RESOLUTION TO APPROVE PAYMENT TO O'CONNOR PLUMBING IN THE AMOUNT OF \$7,200.00 FOR A TANK LESS WATER HEATER FOR STATION 2. NOPEC WILL BE GIVING US A GRANT FOR THIS PURCHASE

RESOLVED, We the Painesville Township Trustees hereby approve payment to O'Connor Plumbing in the amount of \$7,200.00 for a tank less water heater for Station 2. Nopec will be giving us a grant for this purchase

2023-085 RESOLUTION AUTHORIZING TRUSTEE CHAIRMAN GABE CICONETTI TO PREPARE AND SUBMIT APPLICATION TO PARTICIPATE IN THE OPWC STATE CAPITAL IMPROVEMENT PROGRAM

RESOLVED, We the Painesville Township Trustees hereby authorize Trustee Chairman Gabe Cicconetti to prepare and submit application to participate in the OPWC State Capital Improvement Program

2023-086 RESOLUTION AMENDING THE COST OF ROPER BOXES FROM \$30.00 TO \$40.00 DUE TO INCREASED PRICES TO THE TOWNSHIP EFFECTIVE 09/26/23

RESOLVED, We the Painesville Township Trustees hereby amend the cost of roper boxes from \$30.00 to \$40.00 due to increased prices to the Township effective 09/26/23

2023-087 RESOLUTION DECLARING AN INDOOR CLIMATE CONTROLLED STORAGE FACILITY TO BE LOCATED AT 65 NORMANDY DRIVE AS A SIMILAR USE TO OTHER USES PERMITTED IN THE B-3 DISTRICT, SUBJECT TO ALL CONDITIONS SET FORTH IN THE CUP FOR THE SAME ADDRESS

RESOLVED, We the Painesville Township declare an indoor climate controlled storage facility to be located at 65 Normandy Drive as a similar use to other uses permitted in the B-3 District, subject to all conditions set forth in the cup for the same address

Chairman Gabe Cicconetti made a motion to close the meeting at 11:17 A.M., seconded by Chuck Hillier passed unanimously.

**ADJOURNMENT**

  
\_\_\_\_\_  
Gabe Cicconetti, Chairman  
\_\_\_\_\_  
Michael Patriarca, Fiscal Officer

**Payment Listing**

9/6/2023 to 9/26/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
2614-2023	09/15/2023	09/13/2023	CH	EXPERT PAY	\$4.50	O
2618-2023	09/18/2023	09/18/2023	CH	OHIO JOB & FAMILY SERVICES	\$7.32	O
2619-2023	09/19/2023	09/19/2023	CH	THE ILLUMINATING COMPANY	\$74.26	O
2620-2023	09/19/2023	09/19/2023	CH	THE ILLUMINATING COMPANY	\$1,638.65	O
2621-2023	09/19/2023	09/19/2023	CH	THE ILLUMINATING COMPANY	\$452.11	O
2622-2023	09/19/2023	09/19/2023	CH	THE ILLUMINATING COMPANY	\$446.52	O
2623-2023	09/19/2023	09/19/2023	CH	THE ILLUMINATING COMPANY	\$108.60	O
2624-2023	09/19/2023	09/19/2023	CH	THE ILLUMINATING COMPANY	\$518.14	O
2625-2023	09/19/2023	09/19/2023	CH	THE ILLUMINATING COMPANY	\$545.79	O
2626-2023	09/19/2023	09/19/2023	CH	THE ILLUMINATING COMPANY	\$19,614.56	O
2627-2023	09/19/2023	09/19/2023	CH	THE ILLUMINATING COMPANY	\$105.87	O
2628-2023	09/19/2023	09/19/2023	CH	JP MORGAN CHASE BANK	\$169.61	O
2629-2023	09/20/2023	09/21/2023	CH	CMH SOLUTIONS LLC	\$4,330.39	O
2630-2023	09/20/2023	09/21/2023	CH	KT'S CUSTOM LOGOS	\$60.00	O
2631-2023	09/20/2023	09/21/2023	CH	ATWELL'S POLICE & FIRE EQUIP. CO.	\$852.24	O
2632-2023	09/20/2023	09/21/2023	CH	STAPLES ADVANTAGE	\$85.61	O
2633-2023	09/20/2023	09/21/2023	CH	CHARTER COMMUNICATIONS	\$1,100.00	O
2634-2023	09/20/2023	09/21/2023	CH	SIGNS-N-STUFF, INC.	\$117.60	O
2635-2023	09/20/2023	09/21/2023	CH	GRAND RIVER ASPHALT CO.	\$550.55	O
2636-2023	09/20/2023	09/21/2023	CH	FIRE PROTECTION SOLUTIONS	\$220.00	O
2637-2023	09/20/2023	09/21/2023	CH	ATWELL'S POLICE & FIRE EQUIP. CO.	\$929.75	O
2638-2023	09/20/2023	09/21/2023	CH	STAPLES ADVANTAGE	\$38.99	O
2639-2023	09/20/2023	09/21/2023	CH	AIRGAS GREAT LAKES	\$318.11	O
2640-2023	09/20/2023	09/21/2023	CH	GUARDIAN ALARM	\$187.92	O
2641-2023	09/20/2023	09/21/2023	CH	MAJOR WASTE DISPOSAL SERVICES, INC	\$308.70	O
2642-2023	09/20/2023	09/21/2023	CH	PHOENIX SAFETY OUTFITTERS	\$199.99	O
2643-2023	09/20/2023	09/21/2023	CH	CHARTER COMMUNICATIONS	\$90.19	O
2644-2023	09/20/2023	09/21/2023	CH	TRUGREEN	\$242.58	O
2645-2023	09/20/2023	09/21/2023	CH	ALL-AMERICAN FIRE EQUIPMENT, INC.	\$101.98	O
2646-2023	09/20/2023	09/21/2023	CH	GRAND RIVER ASPHALT CO.	\$227.15	O
2647-2023	09/20/2023	09/21/2023	CH	KT'S CUSTOM LOGOS	\$62.00	O
2648-2023	09/20/2023	09/21/2023	CH	AUTOMATION MAILING & SHIPPING	\$152.22	O
2649-2023	09/20/2023	09/21/2023	CH	LAKE COMPUTER SERVICES LTD	\$25.00	O
2650-2023	09/20/2023	09/21/2023	CH	CHARTER COMMUNICATIONS	\$550.00	O
2651-2023	09/20/2023	09/21/2023	CH	CHARTER COMMUNICATIONS	\$31.58	O
2652-2023	09/20/2023	09/21/2023	CH	CHARTER COMMUNICATIONS	\$53.57	O
2653-2023	09/20/2023	09/21/2023	CH	SIGNS-N-STUFF, INC.	\$45.00	O
2654-2023	09/20/2023	09/21/2023	CH	SIGNS-N-STUFF, INC.	\$68.00	O
2655-2023	09/20/2023	09/21/2023	CH	GRAND RIVER ASPHALT CO.	\$465.08	O
2656-2023	09/20/2023	09/21/2023	CH	CHARTER COMMUNICATIONS	\$21.79	O
2657-2023	09/20/2023	09/21/2023	CH	DJL MATERIAL & SUPPLY, INC.	\$1,890.00	O
2658-2023	09/20/2023	09/21/2023	CH	ROPER LOCK BOX, LLC	\$1,224.25	O
2659-2023	09/20/2023	09/21/2023	CH	TRUGREEN	\$38.29	O
2660-2023	09/20/2023	09/21/2023	CH	ATWELL'S POLICE & FIRE EQUIP. CO.	\$1,437.50	O
2661-2023	09/20/2023	09/21/2023	CH	ASAP SANITARY SERVICES	\$520.00	O
2662-2023	09/20/2023	09/21/2023	CH	PHOENIX SAFETY OUTFITTERS	\$435.00	O

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9/6/2023 to 9/26/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
2663-2023	09/20/2023	09/21/2023	CH	LAKE BUSINESS PRODUCTS	\$41.80	O
2664-2023	09/20/2023	09/21/2023	CH	CMH SOLUTIONS LLC	\$3,980.94	O
2665-2023	09/20/2023	09/21/2023	CH	CFS INSPECTIONS	\$1,349.95	O
2666-2023	09/21/2023	09/21/2023	CH	HANDY RENTS	\$55.68	O
2667-2023	09/21/2023	09/21/2023	CH	VERIZON WIRELESS	\$349.75	O
2668-2023	09/21/2023	09/21/2023	CH	NAPA CHAGRIN VALLEY AUTO PARTS	\$138.77	O
2669-2023	09/21/2023	09/21/2023	CH	JP MORGAN CHASE COMMERCIAL CREDI	\$713.76	O
2670-2023	09/21/2023	09/21/2023	CH	ALL-AMERICAN FIRE EQUIPMENT, INC.	\$2,885.17	O
2671-2023	09/21/2023	09/21/2023	CH	JP MORGAN CHASE COMMERCIAL CREDI	\$2,510.61	O
2672-2023	09/21/2023	09/21/2023	CH	JP MORGAN CHASE COMMERCIAL CREDI	\$1,508.38	O
2673-2023	09/21/2023	09/21/2023	CH	JP MORGAN CHASE COMMERCIAL CREDI	\$1,417.08	O
2674-2023	09/21/2023	09/21/2023	CH	JP MORGAN CHASE COMMERCIAL CREDI	\$1,029.67	O
2675-2023	09/21/2023	09/21/2023	CH	LOWE'S	\$168.57	O
2676-2023	09/21/2023	09/21/2023	CH	JP MORGAN CHASE COMMERCIAL CREDI	\$350.21	O
2677-2023	09/21/2023	09/21/2023	CH	JP MORGAN CHASE COMMERCIAL CREDI	\$1,497.31	O
61101	09/14/2023	09/01/2023	AW	SHORELINE TRUCK SERVICE INC.	\$1,354.55	O
61102	09/19/2023	09/19/2023	AW	ASPHALT MAINTENANCE & VLB STRIPING,	\$775.00	O
61103	09/19/2023	09/19/2023	AW	BEST TRUCK EQUIPMENT, INC.	\$30.92	O
61104	09/19/2023	09/19/2023	AW	BOUND TREE MEDICAL, LLC	\$934.39	O
61105	09/19/2023	09/19/2023	AW	CHARDON OIL COMPANY	\$835.31	O
61106	09/19/2023	09/19/2023	AW	CINTAS CORPORATION	\$655.62	O
61107	09/19/2023	09/19/2023	AW	CITY OF PAINESVILLE	\$29.00	O
61108	09/19/2023	09/19/2023	AW	COMDOC, INC.	\$239.86	O
61109	09/19/2023	09/19/2023	AW	COMMUNICATIONS SERVICE	\$758.72	O
61110	09/19/2023	09/19/2023	AW	DANIELLE THOMPSON	\$300.00	O
61111	09/19/2023	09/19/2023	AW	ERIC BURCHAK	\$40.00	O
61112	09/19/2023	09/19/2023	AW	IRON MAN SUPPLY	\$119.96	O
61113	09/19/2023	09/19/2023	AW	JOUGHIN HARDWARE	\$71.89	O
61114	09/19/2023	09/19/2023	AW	KWIK KLEEN	\$58.50	O
61115	09/19/2023	09/19/2023	AW	LAKE COUNTY CENTRAL COMMUNICATIOI	\$24,309.37	O
61116	09/19/2023	09/19/2023	AW	LAKE COUNTY DEPARTMENT OF UTILITIE\$	\$569.42	O
61117	09/19/2023	09/19/2023	AW	LAKE COUNTY DEPARTMENT OF UTILITIE\$	\$5.00	O
61118	09/19/2023	09/19/2023	AW	MENTOR OFFICE CENTER, LLC	\$2,817.00	O
61119	09/19/2023	09/19/2023	AW	MENTOR MFG	\$19.10	O
61120	09/19/2023	09/19/2023	AW	MONTAGE ENTERPRISES, INC.	\$435.36	O
61121	09/19/2023	09/19/2023	AW	MRLM LANDSCAPE MATERIALS	\$748.00	O
61122	09/19/2023	09/19/2023	AW	NAPA CHAGRIN VALLEY AUTO PARTS	\$583.02	O
61123	09/19/2023	09/19/2023	AW	O'CONNOR PLUMBING	\$7,200.00	O
61124	09/19/2023	09/19/2023	AW	O'REILLY AUTOMOTIVE STORES, INC.	\$880.00	O
61125	09/19/2023	09/19/2023	AW	QUILL LLC	\$327.69	O
61126	09/19/2023	09/19/2023	AW	RTC HEATING AND COOLING, LLC	\$2,655.00	O
61127	09/19/2023	09/19/2023	AW	R.W. SIDLEY, INC.	\$64.75	O
61128	09/19/2023	09/19/2023	AW	SHORELINE TRUCK SERVICE INC.	\$681.53	O
61129	09/19/2023	09/19/2023	AW	SHRED RITE LLC	\$31.75	O
61130	09/19/2023	09/19/2023	AW	SPOK, INC.	\$439.51	O
61131	09/19/2023	09/19/2023	AW	TREASURER, STATE OF OHIO	\$3,616.00	O

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9/6/2023 to 9/26/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
61132	09/19/2023	09/19/2023	AW	VERIZON WIRELESS	\$40.58	O
61134	09/19/2023	09/19/2023	SW	Skipped Warrants 61133 to 61134 Series 4	\$0.00	V
61135	09/19/2023	09/19/2023	AW	VILLAGE OF FAIRPORT HARBOR	\$15,363.77	O
61136	09/21/2023	09/21/2023	AW	AT & T MOBILITY	\$157.33	O
61137	09/21/2023	09/21/2023	AW	CITY OF PAINESVILLE (UTILITIES)	\$2,382.40	O
61138	09/21/2023	09/21/2023	AW	DOMINION EAST OHIO	\$268.31	O
61139	09/21/2023	09/21/2023	AW	LBP LEASING INC.	\$129.00	O
61140	09/21/2023	09/21/2023	AW	POSITIVE PROMOTIONS, INC.	\$315.95	O
61141	09/22/2023	09/22/2023	AW	BEST TRUCK EQUIPMENT, INC.	\$8.47	O
61142	09/22/2023	09/22/2023	AW	PAINESVILLE ELEVATOR CO., INC.	\$149.00	O
61143	09/22/2023	09/22/2023	AW	MRLM LANDSCAPE MATERIALS	\$302.50	O
61144	09/22/2023	09/22/2023	AW	SIGNS LTD. LLC	\$1,009.36	O
Total Payments:					\$130,377.50	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$130,377.50	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.