

**RESOLUTIONS ADOPTED  
April 15, 2025**

**2025-035 RESOLUTION AUTHORIZING PARTICIPATION IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2025**

**2025-036 RESOLUTION CONGRATULATING BRIAN MOORE ON HIS RETIREMENT FROM THE PAINESVILLE TOWNSHIP FIRE DEPARTMENT**

**2025-037 RESOLUTION CREATING A PART TIME FIREFIGHTER PARAMEDIC REIMBURSEMENT PROGRAM**

**2025-038 RESOLUTION TO HIRE AMANDA LEWIS AS ZONING INSPECTOR AT A RATE OF \$22.60 PER HOUR, EFFECTIVE MAY 5, 2025**

**2025-039 RESOLUTION CREATING THE PAINESVILLE TOWNSHIP COMMUNITY IMPROVEMENT CORPORATION, INC. UNDER CHAPTER 1724 OF THE OHIO REVISED CODE**

The Board of Painesville Township Trustees met for a regular meeting at 11:00 A.M. on Tuesday, April 15, 2025, at 55 Nye Road. The meeting was called to order at 11:00 A.M. by Chairman Cicconetti. Present: Trustees Gabe Cicconetti, Chuck Hillier, Josh Pennock, Fiscal Officer Michael Patriarca, Administrator Hollie Bartone and Legal Advisor Matt Lallo.

**MINUTES**

Various topics, agenda items and departmental matters were brought before the board including the approval of minutes from the previous meeting, April 1, 2025.

**SUMMARY OF WORK SESSION:**

**Motion to Go into Executive Session:** Motion made by Trustee Pennock, seconded by Trustee Hillier to enter executive session at 9:07 A.M., in accordance with Ohio Revised Code 121.22, to discuss composition in the Fire Department.

Exit executive session: Motion by Trustee Pennock, seconded by Trustee Hillier to reconvene the work session at 9:55 A.M.

The Administrator shared the following for the Work Session:

- The Administrator discussed the following: The Firefighter Medic Reimbursement Program, May 20, 2025, Trustee Meeting has been rescheduled for May 27, 2025, adding a possible Residential Improvement District in the Township, preparing to offer the position of Zoning Inspector to an interviewed applicant, and lastly, the IStem parking lot improvements.
- The Fire Chief discussed the following: The FEMA Safer Grant reimbursement payment, proposed a Pre-plan Program, Fire Station #1 designed and submitted a new station logo which received a donation from Firehouse Shirt Club for the Fire Department, an update was given regarding Career Day at Riverside Highschool, and lastly a reminder was given that Fire Chief Burchak will be on vacation from April 21, 2025 to April 25, 2025.
- The Assistant Fire Chief discussed the following: Grand River Fire Station updates, a roof leakage, and a recent fire that had been responded to.
- The Service Director discussed the following: a request for "No Parking" signs.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**LAKE COUNTY SHERIFF'S OFFICE REPORT:** The Lake County Sheriff's Office gave an update on activity in the Township.

A discussion was held regarding a rising trend in certain drugs being found during traffic stops and what not.

A discussion was held regarding parking at Hadden Park and on Everette Road.

**DEPARTMENT REPORTS:**

- **SERVICE DEPARTMENT:** Pickleball Courts are open for the season and snowplow painting with the Riverside Highschool Art students will be held on Friday, April 25, 2025. A discussion was held regarding a conversation with ODOT for the Mentor Avenue Cemetery. A discussion was held regarding prices for new trucks for the Service Department.
- **FIRE DEPARTMENT:** No report given
- **DIRECTOR OF ZONING:** A discussion was held regarding possible text changes to the Zoning Resolution regarding sidewalks and Electronic Message Boards along with other text changes. An update was given regarding Zoning Violations that will be filed in court. An update was given regarding a single trash hauler for Meadows of Fairway Pines. A discussion was held regarding Gym and Athletic Facilities. A discussion was held regarding the new Zoning Inspector and the Home Rule Resolution.
- **LEGAL ADVISOR:** No report given
- **ADMINISTRATOR:** No report given
- **FISCAL OFFICER:** No report given

**FISCAL OFFICER:**

**TRUSTEES:** Trustee Hillier requested for a summary of Resolution creating a Part Time Firefighter Paramedic Reimbursement Program be read into record. A discussion was held.

Trustee Hillier requested a summary of Resolution creating the Painesville Township Community Improvement Corporation, Inc. under Chapter 1724 of the Ohio Revised Code be read into record. A discussion was held.

**BILLS PAID** Various bills, payroll and related disbursements were presented, examined and approved for payment.

**RESOLUTIONS ADOPTED**

2025-035 RESOLUTION AUTHORIZING PARTICIPATION IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2025

**RESOLVED:** We, the Painesville Township Board of Trustees, hereby authorize participation in the ODOT Road Salt Contracts awarded in 2025

2025-036 RESOLUTION CONGRATULATING BRIAN MOORE ON HIS RETIREMENT FROM THE PAINESVILLE TOWNSHIP FIRE DEPARTMENT AFTER 25 YEARS

(Resolution separately printed as if fully included herein as Exhibit A)

2025-037 RESOLUTION CREATING A PART TIME FIREFIGHTER PARAMEDIC REIMBURSEMENT PROGRAM FOR THE FIRE DEPARTMENT

RESOLVED: We, the Painesville Township Board of Trustees, hereby approve creating a Part Time Firefighter Paramedic Reimbursement Program for the Fire Department

2025-038 RESOLUTION TO HIRE AMANDA LEWIS AS ZONING INSPECTOR AT A RATE OF \$22.60 PER HOUR, EFFECTIVE MAY 5, 2025

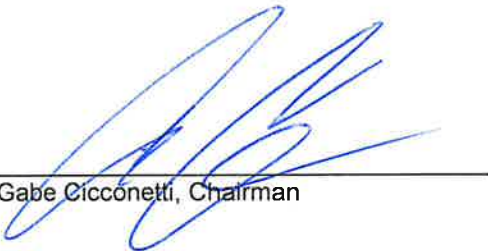
RESOLVED: We, the Painesville Township Board of Trustees, hereby approve hiring Amanda Lewis as a Zoning Inspector at a rate of \$22.60 per hour, effective May 5, 2025

2025-039 RESOLUTION CREATING THE PAINESVILLE TOWNSHIP COMMUNITY IMPROVEMENT CORPORATION, INC. UNDER CHAPTER 1724 OF THE OHIO REVISED CODE

(Resolution separately printed as if fully included herein as Exhibit A)

Chairman Gabe Cicconetti requested a motion to close the meeting at 11:52 A.M., Trustee Hillier made a motion to adjourn the meeting, seconded by Trustee Pennock, passed unanimously.

**ADJOURNMENT**



Gabe Cicconetti, Chairman



Michael Patriarca, Fiscal Officer

**Payment Listing**

4/2/2025 to 4/15/2025

| Payment Advice # | Post Date  | Transaction Date | Type | Vendor / Payee                      | Amount      | Status |
|------------------|------------|------------------|------|-------------------------------------|-------------|--------|
| 1012-2025        | 04/11/2025 | 04/09/2025       | CH   | EXPERT PAY                          | \$4.50      | O      |
| 1013-2025        | 04/07/2025 | 04/10/2025       | CH   | THE ILLUMINATING COMPANY            | \$503.62    | O      |
| 1016-2025        | 04/14/2025 | 04/14/2025       | CH   | JP MORGAN CHASE COMMERCIAL CREDI    | \$164.92    | O      |
| 1017-2025        | 04/14/2025 | 04/14/2025       | CH   | JP MORGAN CHASE COMMERCIAL CREDI    | \$321.14    | O      |
| 1018-2025        | 04/14/2025 | 04/14/2025       | CH   | JP MORGAN CHASE COMMERCIAL CREDI    | \$257.90    | O      |
| 1019-2025        | 04/15/2025 | 04/14/2025       | CH   | JP MORGAN CHASE COMMERCIAL CREDI    | \$661.04    | O      |
| 1020-2025        | 04/14/2025 | 04/14/2025       | CH   | JP MORGAN CHASE COMMERCIAL CREDI    | \$549.00    | O      |
| 1033-2025        | 04/15/2025 | 04/15/2025       | CH   | JP MORGAN CHASE COMMERCIAL CREDI    | \$370.80    | O      |
| 1034-2025        | 04/15/2025 | 04/15/2025       | CH   | JP MORGAN CHASE COMMERCIAL CREDI    | \$2,716.04  | O      |
| 1035-2025        | 04/15/2025 | 04/15/2025       | CH   | JP MORGAN CHASE COMMERCIAL CREDI    | \$589.97    | O      |
| 62587            | 04/02/2025 | 04/02/2025       | AW   | JOUGHIN HARDWARE                    | \$18.26     | O      |
| 62588            | 04/02/2025 | 04/02/2025       | AW   | MES LIFE SAFETY LLC                 | \$550.50    | O      |
| 62589            | 04/02/2025 | 04/02/2025       | AW   | O'CONNOR PLUMBING                   | \$4,500.00  | O      |
| 62590            | 04/02/2025 | 04/02/2025       | AW   | O'REILLY AUTOMOTIVE STORES, INC.    | \$363.62    | O      |
| 62591            | 04/02/2025 | 04/02/2025       | AW   | THE CUTTING EDGE                    | \$197.45    | O      |
| 62592            | 04/02/2025 | 04/02/2025       | AW   | VERIZON WIRELESS                    | \$40.54     | O      |
| 62593            | 04/10/2025 | 04/10/2025       | AW   | BEST TRUCK EQUIPMENT, INC.          | \$295.99    | O      |
| 62594            | 04/10/2025 | 04/10/2025       | AW   | WILLIAM A. THOMPSON                 | \$40.00     | O      |
| 62595            | 04/10/2025 | 04/10/2025       | AW   | CONRAD'S LASER WASH COMPANY, INC.   | \$66.00     | O      |
| 62596            | 04/10/2025 | 04/10/2025       | AW   | BOUND TREE MEDICAL, LLC             | \$527.81    | O      |
| 62597            | 04/10/2025 | 04/10/2025       | AW   | CHARDON OIL COMPANY                 | \$2,110.93  | O      |
| 62598            | 04/10/2025 | 04/10/2025       | AW   | CHUCK HILLIER                       | \$243.60    | O      |
| 62599            | 04/10/2025 | 04/10/2025       | AW   | CITY OF PAINESVILLE (UTILITIES)     | \$35.95     | O      |
| 62600            | 04/10/2025 | 04/10/2025       | AW   | CONVOY TIRE AND SERVICE, INC.       | \$1,974.00  | O      |
| 62601            | 04/10/2025 | 04/10/2025       | AW   | COSE/MEDICAL MUTUAL OF OHIO         | \$74,736.13 | O      |
| 62602            | 04/10/2025 | 04/10/2025       | AW   | DANIELLE THOMPSON                   | \$100.00    | O      |
| 62603            | 04/10/2025 | 04/10/2025       | AW   | EYE SPY DESIGNS                     | \$630.00    | O      |
| 62604            | 04/10/2025 | 04/10/2025       | AW   | JOUGHIN HARDWARE                    | \$150.28    | O      |
| 62605            | 04/10/2025 | 04/10/2025       | AW   | DIAMOND DOOR LLC                    | \$830.00    | O      |
| 62606            | 04/10/2025 | 04/10/2025       | AW   | FEDERICO TIRE AND SERVICE           | \$2,220.75  | O      |
| 62607            | 04/10/2025 | 04/10/2025       | AW   | KAREN MURO                          | \$95.95     | O      |
| 62608            | 04/10/2025 | 04/10/2025       | AW   | LAKE BUSINESS PRODUCTS              | \$48.94     | O      |
| 62609            | 04/10/2025 | 04/10/2025       | AW   | LAKE COUNTY DEPARTMENT OF UTILITIES | \$66.90     | O      |
| 62610            | 04/10/2025 | 04/10/2025       | AW   | MARKS BUILDING CO.                  | \$1,100.00  | O      |
| 62611            | 04/10/2025 | 04/10/2025       | AW   | NAPA AUTO PARTS                     | \$947.76    | O      |
| 62612            | 04/10/2025 | 04/10/2025       | AW   | O'REILLY AUTOMOTIVE STORES, INC.    | \$64.44     | O      |
| 62613            | 04/10/2025 | 04/10/2025       | AW   | PETTY CASH                          | \$50.00     | O      |
| 62614            | 04/10/2025 | 04/10/2025       | AW   | ROSE OF SHARON FENCE SUPPLY, LTD.   | \$2,803.27  | O      |
| 62615            | 04/10/2025 | 04/10/2025       | AW   | SHORELINE TRUCK SERVICE INC.        | \$1,262.79  | O      |
| 62616            | 04/10/2025 | 04/10/2025       | AW   | SPOK, INC.                          | \$124.62    | O      |
| 62617            | 04/10/2025 | 04/10/2025       | AW   | LAKE COUNTY TELECOMMUNICATIONS DE   | \$1,558.63  | O      |
| 62618            | 04/10/2025 | 04/10/2025       | AW   | VALE ROOFING COMPANY INC.           | \$9,160.25  | O      |
| 62619            | 04/10/2025 | 04/10/2025       | AW   | QUILL LLC                           | \$49.99     | O      |
| 62620            | 04/10/2025 | 04/10/2025       | AW   | MOTOROLA SOLUTIONS, INC.            | \$547.50    | O      |
| 62622            | 04/14/2025 | 04/14/2025       | AW   | DANIELLE THOMPSON                   | \$100.00    | O      |
| 62623            | 04/14/2025 | 04/14/2025       | AW   | JOHN MIHIC                          | \$134.95    | O      |

**Payment Listing**

UAN v2025.2

4/2/2025 to 4/15/2025

|                                 |              |
|---------------------------------|--------------|
| Total Payments:                 | \$113,886.73 |
| Total Conversion Vouchers:      | \$0.00       |
| Total Less Conversion Vouchers: | \$113,886.73 |

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Exhibit A

# Painesville Township

Established  
1800



## Resolution

Whereas, Lieutenant Brian Moore served as a Painesville Township Firefighter since March, 1993. Beginning his career with the department as a part-time firefighter, Brian became a full-time firefighter in February, 2020, and was promoted to Lieutenant in May, 2012.

Whereas, Brian Moore served as the Painesville Township Fire Department EMS Coordinator; and

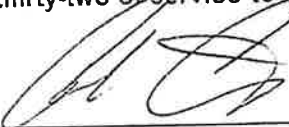
Whereas, Brian Moore protected the safety of businesses and patrons, serving as a Fire Inspector for the department; and

Whereas, Brian Moore contributed to the successful awards to the Painesville Township Fire Department from the EMS Grant for services and equipment; and

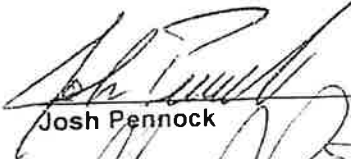
Whereas, Brian Moore held pride in his position and of the image of the Township through his dedication of maintenance and upkeep of the buildings and grounds of the Fire Department Stations; and

Whereas, In addition to carrying out his firefighter responsibilities in exemplary fashion, Brian Moore served the Painesville Township and greater Lake County community with professionalism and dedication that is appreciated and recognized by the residents, business owners, colleagues and peers; and

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Painesville Township Board of Trustees wishes to applaud Brian Moore for his many achievements and offer our sincere thank you for your thirty-two of service to the residents of Painesville Township and all of Lake County.

  
Gabe Cicconetti

  
Chuck Hillier

  
Josh Pennock

  
Michael A. Patriarca

April 15, 2025

# Painesville Township



## Resolution

PAINESVILLE TOWNSHIP  
BOARD OF TRUSTEES

RESOLUTION NUMBER 2025-039

**A RESOLUTION CREATING THE PAINESVILLE TOWNSHIP  
COMMUNITY IMPROVEMENT CORPORATION, INC. UNDER  
CHAPTER 1724 OF THE OHIO REVISED CODE.**

**WHEREAS**, Chapter 1724 of the Ohio Revised Code authorizes the Painesville Township Board of Trustees to form a Community Improvement Corporation for the purposes as set forth in Chapter 1724 of the Ohio Revised Code; and

**WHEREAS**, the Painesville Township Board of Trustees desires to form a Community Improvement Corporation under the provisions of Title XVII of the Ohio Revised Code, Chapters 1702 and 1724; and

**WHEREAS**, the Painesville Township Board of Trustees believe that the formation of a Community Improvement Corporation will be beneficial to the residents and businesses of Painesville Township, Lake County, Ohio in that it will provide a mechanism to encourage development in Painesville Township, Lake County, Ohio.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Painesville Township, Lake County, Ohio, as follows:

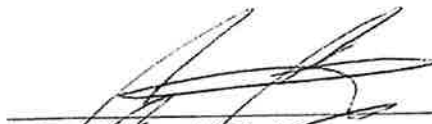
**SECTION 1:** The Board of Trustees hereby authorizes the formation of a Community Improvement Corporation known as the Painesville Township CIC, Inc. in accordance with Chapters 1702 and 1724 of the Ohio Revised Code.

**SECTION 2:** The Township Administrator, Hollie Bartone, and the Township Law Director, Matthew Lallo, are hereby authorized to file with the Ohio Secretary of State the Articles of Incorporation for the creation of the Painesville Township CIC, Inc. A copy of Said Articles of Incorporation are attached hereto and designated as Exhibit A.

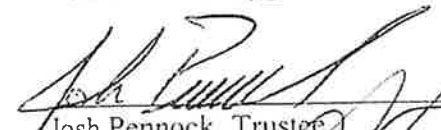
**SECTION 3:** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

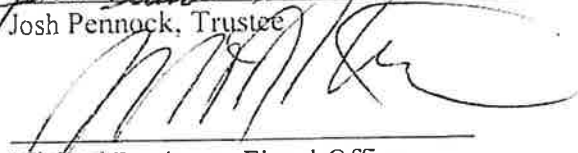
**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code. This resolution shall take effect at the earliest period allowed by law.

Board of Trustee Votes in Favor of Resolution:

  
Gabe Cicconetti, Chair

  
Chuck Hillier, Trustee

  
Josh Pennock, Trustee

  
Michael Patriarca, Fiscal Officer  
Creation of Painesville Township CIC, Inc

DATE PASSED: 04-15-2025