

**RESOLUTIONS ADOPTED
October 21, 2025**

2025-104 RESOLUTION TO CERTIFY THE CLEANUP COSTS FOR 933 FREEMONT AVENUE IN THE AMOUNT OF \$467.00

2025-105 RESOLUTION TO ADJUST WAGES EFFECTIVE NOVEMBER 1, 2025, PER ATTACHED EXHIBIT A

2025-106 RESOLUTION CELEBRATING THE GRAND OPENING AND WELCOMING THE BARREL HOUSE 9 TO PAINESVILLE TOWNSHIP

2025-107 RESOLUTION ADOPTING A CYBER SECURITY POLICY

2025-108 RESOLUTION TO HIRE DOMINIC MOSER, EFFECTIVE NOVEMBER 12, 2025, IN THE SERVICE DEPARTMENT

2025-109 RESOLUTION DECLARING ARKO POWER EQUIPMENT INC., A BUSINESS PROVIDING OUTDOOR POWER EQUIPMENT SALES, PARTS AND SERVICES, AS A USE SIMILAR TO OTHER USES PERMITTED IN THE B-3 DISTRICT, SUBJECT TO ALL CONDITIONS SET FORTH IN THE CONDITIONAL USE PERMIT FOR THE PROPERTY LOCATED AT 1600 MENTOR AVENUE

The Board of Painesville Township Trustees met for a regular meeting at 11:00 A.M. on Tuesday, October 21, 2025, at 55 Nye Road. The meeting was called to order at 11:00 A.M. by Chairman Cicconetti. Present: Trustees Gabe Cicconetti, Chuck Hillier, Josh Pennock, Fiscal Officer Michael Patriarca, Administrator Hollie Bartone. Not present: Law Director Matt Lallo.

MINUTES

Various topics, agenda items and departmental matters were brought before the board including the approval of minutes from the previous meeting(s):

October 7, 2025, Meeting

Motion made by Trustee Hillier, seconded by Trustee Pennock to approve the October 7, 2025, Minutes.

Roll: Cicconetti – Yes Hillier – Yes Pennock – Yes

SUMMARY OF WORK SESSION:

Motion made by Trustee Pennock, seconded by Trustee Hillier to enter executive session at 8:00 A.M., in accordance with Ohio Revised Code 121.22, to discuss the Collective Bargaining Agreement pending/imminent litigation, and an Application for Economic Development.

Roll Call: Cicconetti – Yes Trustee Hillier – Yes Pennock – Yes

Exit executive session: Motion by Trustee Pennock, seconded by Trustee Hillier to reconvene the work session at 8:58 A.M.

Roll Call: Cicconetti – Yes Trustee Hillier – Yes Pennock – Yes

The Administrator shared the following for the Work Session:

- The Zoning Director introduced Pat Arko, applicant requesting a Similar Use Permit at 1600 Mentor Avenue. Dave Radachy, the Lake County Planning Commission was in attendance, he discussed an opening spot within the Lake County Planning Commission, and he held a discussion regarding Wellesley Boulevard spelling. The Director of Zoning gave an update regarding Casement and lastly an update was given regarding applications for Zoning Variances that will be submitted to Lake County.
- The Fire Chief discussed the following: Squad 2739's engine is back in service; Vehicle 2711 is back in service after an accident, and vehicle 2712 had been recently damaged in an accident. A discussion was held regarding Station #4 staffing costs, and lastly an update was given regarding a fire that happened on Robinhood Avenue in September.
- The Service Director: No report given in Work Session
- The Administrator discussed removal of a current No Parking Resolution and passing a new Resolution for No Parking to include No Parking during two or more inches of snow and No Overnight Parking between the hours of 2:00 A.M. and 6:00 A.M. A discussion was held regarding the Dispatch Contract, a discussion was held regarding a welcome packet for new residents of the Township, and lastly a discussion was held regarding a Cyber Security Policy that was on the current meeting's Agenda.

Motion made by Trustee Hillier, seconded by Trustee Pennock to enter executive session at 10:01 A.M., in accordance with Ohio Revised Code 121.22, to discuss employment compensation in the Zoning Department.

Roll Call: Cicconetti – Yes Trustee Hillier – Yes Pennock – Yes

Exit executive session: Motion by Trustee Pennock, seconded by Trustee Hillier to reconvene the work session at 10:06 A.M.

Roll Call: Cicconetti – Yes Trustee Hillier – Yes Pennock – Yes

OLD BUSINESS: None

NEW BUSINESS: Donna Lyttle, 11 Mill Morr Road, held a discussion regarding E-Bikes being rode in the Township.

LAKE COUNTY SHERIFF'S OFFICE REPORT: The Lake County Sheriff's Office gave an update on activity in the Township.

DEPARTMENT REPORTS:

- SERVICE DEPARTMENT: No report given
- FIRE DEPARTMENT: No report given
- DIRECTOR OF ZONING: No report given
- LAW DIRECTOR: Not present
- ADMINISTRATOR: No report given

FISCAL OFFICER: Request Resolution 2025-104 to certify the cleanup costs for 933 Freemont Avenue in the amount of \$467.00

Motion made by Trustee Hillier, seconded by Trustee Pennock.

Roll: Cicconetti – Yes Hillier – Yes Pennock – Yes

TRUSTEES:

Motion made by Trustee Pennock, seconded by Trustee Hillier to table Resolution 2025-086 – To enter into a Lease Contract with Grand River for Fire Station and Vehicles until the next scheduled Meeting to be held on Wednesday, November 5, 2025, at 7:30 P.M.

Roll: Cicconetti – Yes Hillier – Yes Pennock – Yes

BILLS PAID Various bills, payroll and related disbursements were presented, examined and approved for payment.

RESOLUTIONS ADOPTED

2025-104 RESOLUTION TO CERTIFY THE CLEANUP COSTS FOR 933 FREEMONT AVENUE IN THE AMOUNT OF \$467.00

RESOLVED, We the Painesville Township Board of Trustees, under the authority of Ohio Revised Code Section 5579.05, 5579.06 and 5579.07 adopt this resolution and we hereby certify that on October 15, 2025 the Painesville Township Road Department and the Painesville Township Administration did incur a total cost of \$467.00 (Four hundred and sixty-seven dollars) for the cutting of overgrown weeds and other vegetation at 933 Freemont Avenue. (Permanent Parcels #11B041G070280, 11B041G070270, 11B041G070260) we ask the County Auditor to enter the amount of \$467.00 on the tax duplicate to be collected as other taxes and returned to the Township.

2025-105 RESOLUTION TO ADJUST WAGES EFFECTIVE NOVEMBER 1, 2025, PER ATTACHED EXHIBIT A

Motion made by Trustee Hillier, seconded by Trustee Pennock

Roll Call: Cicconetti – Yes Hillier – Yes Pennock – Yes

(Resolution separately printed as if fully included herein as Exhibit A)

2025-106 RESOLUTION CELEBRATING THE GRAND OPENING AND WELCOMING THE BARREL HOUSE 9 TO PAINESVILLE TOWNSHIP

Motion made by Trustee Pennock seconded by Trustee Hillier,

Roll Call: Cicconetti – Yes Hillier – Yes Pennock – Yes

(Resolution separately printed as if fully included herein as Exhibit A)

2025-107 RESOLUTION ADOPTING A CYBER SECURITY POLICY

Motion made by Trustee Hillier, seconded by Trustee Pennock

Roll Call: Cicconetti – Yes Hillier – Yes Pennock – Yes

(Resolution separately printed as if fully included herein as Exhibit A)

2025-108 RESOLUTION TO HIRE DOMINIC MOSER, EFFECTIVE NOVEMBER 12, 2025, IN THE SERVICE DEPARTMENT

Motion made by Trustee Pennock, seconded by Trustee Hillier

Roll Call: Cicconetti – Yes Hillier – Yes Pennock – Yes

RESOLVED, We the Painesville Township Board of Trustees hereby approve to hire Dominic Moser, effective November 12, 2025, in the Service Department

2025-109 RESOLUTION DECLARING ARKO POWER EQUIPMENT INC., A BUSINESS PROVIDING OUTDOOR POWER EQUIPMENT SALES, PARTS AND SERVICE, AS A USE SIMILAR TO OTHER USES PERMITTED IN THE B-3 DISTRICT, SUBJECT TO ALL CONDITIONS SET FORTH IN THE CONDITIONAL USE PERMIT FOR THE PROPERTY LOCATED AT 1600 MENTOR AVENUE

Motion made by Trustee Hillier, seconded by Trustee Pennock

Roll Call: Cicconetti – Yes Hillier – Yes Pennock – Yes

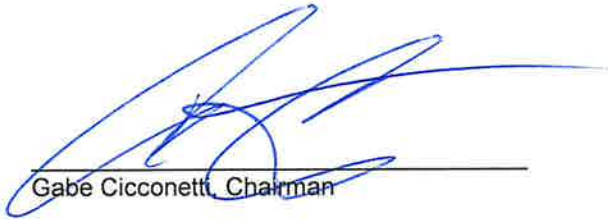
RESOLVED, We the Painesville Township Board of Trustees hereby declare Arko Power Equipment Inc., a business providing outdoor power equipment sales, parts and service, as a use similar to other uses permitted in the B-3 District, subject to all conditions set forth in the Conditional Use Permit for the property located at 1600 Mentor Avenue

ADJOURNMENT

Chairman Cicconetti requested a motion to close the meeting at 11:14 A.M.

Trustee Hillier made a motion to adjourn the meeting, seconded by Trustee Pennock

Roll: Cicconetti – Yes Hillier – Yes Pennock – Yes


Gabe Cicconetti, Chairman
Michael Patriarca, Fiscal Officer

Payment Listing

UAN v2025.2

10/8/2025 to 10/21/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
2672-2025	10/10/2025	10/07/2025	CH	EXPERT PAY	\$4.50	O
2675-2025	10/15/2025	10/16/2025	CH	JP MORGAN CHASE BANK	\$155.63	O
2676-2025	10/16/2025	10/16/2025	CH	JP MORGAN CHASE COMMERCIAL CREDI	\$247.46	O
2677-2025	10/16/2025	10/16/2025	CH	JP MORGAN CHASE COMMERCIAL CREDI	\$801.73	O
2678-2025	10/16/2025	10/16/2025	CH	JP MORGAN CHASE COMMERCIAL CREDI	\$41.58	O
2679-2025	10/16/2025	10/16/2025	CH	JP MORGAN CHASE COMMERCIAL CREDI	\$44.07	O
2680-2025	10/16/2025	10/16/2025	CH	JP MORGAN CHASE COMMERCIAL CREDI	\$84.41	O
2681-2025	10/16/2025	10/16/2025	CH	JP MORGAN CHASE COMMERCIAL CREDI	\$53.63	O
2682-2025	10/16/2025	10/16/2025	CH	JP MORGAN CHASE COMMERCIAL CREDI	\$984.42	O
63062	09/30/2025	09/30/2025	AW	FIRE FORCE INC.	\$2,635.00 *	V
63062	10/20/2025	10/20/2025	AW	FIRE FORCE INC.	-\$2,635.00	V
63081	10/10/2025	10/10/2025	AW	AIRGAS GREAT LAKES	\$252.75	O
63082	10/10/2025	10/10/2025	AW	CHARDON OIL COMPANY	\$969.56	O
63083	10/10/2025	10/10/2025	AW	EMSAR	\$1,269.02	O
63084	10/10/2025	10/10/2025	AW	MES SERVICE COMPANY, LLC	\$3,759.00	O
63085	10/10/2025	10/10/2025	AW	QUILL LLC	\$84.81	O
63086	10/10/2025	10/10/2025	AW	LAKE COUNTY TELECOMMUNICATIONS DE	\$1,558.63	O
63087	10/10/2025	10/10/2025	AW	THE ILLUMINATING COMPANY	\$12,255.51	O
63088	10/10/2025	10/10/2025	AW	TRI-MOR CORP., INC.	\$14,074.75	O
63089	10/10/2025	10/10/2025	AW	VERIZON WIRELESS	\$40.40	O
63090	10/10/2025	10/10/2025	AW	SHRED RITE LLC	\$31.75	O
63091	10/10/2025	10/10/2025	AW	THE ILLUMINATING COMPANY	\$96.96	O
63092	10/15/2025	10/15/2025	AW	CITY OF PAINESVILLE (UTILITIES)	\$2,353.61	O
63093	10/15/2025	10/15/2025	AW	DANIELLE THOMPSON	\$200.00	O
63094	10/15/2025	10/15/2025	AW	KIMBALL MIDWEST	\$106.75	O
63095	10/15/2025	10/15/2025	AW	PRECISION ALARMTECH	\$54.95	O
63096	10/15/2025	10/15/2025	AW	THE ILLUMINATING COMPANY	\$3,577.83	O
63097	10/15/2025	10/15/2025	AW	U.S. BANK EQUIPMENT FINANCE	\$632.48	O
63098	10/15/2025	10/15/2025	AW	AIRGAS GREAT LAKES	\$8.50	O
63099	10/15/2025	10/15/2025	AW	BEST TRUCK EQUIPMENT, INC.	\$17.49	O
63100	10/16/2025	10/16/2025	AW	CHAD T. TEKAVIC	\$723.44	O
63101	10/16/2025	10/16/2025	AW	BRANDON HALSEY	\$84.80	O
63102	10/16/2025	10/16/2025	AW	CALIBER COLLISSION	\$3,614.60	O
63103	10/16/2025	10/16/2025	AW	THE ILLUMINATING COMPANY	\$61.14	O
63104	10/17/2025	10/17/2025	AW	VERIZON WIRELESS	\$197.69	O
63105	10/20/2025	10/20/2025	AW	FLOCK GROUP INC.	\$3,000.00	O
63106	10/20/2025	10/20/2025	AW	GAZETTE NEWSPAPERS	\$20.63	O
				Total Payments:	\$48,829.48	
				Total Conversion Vouchers:	\$0.00	
				Total Less Conversion Vouchers:	\$48,829.48	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Payment Listing

UAN v2025.2

10/8/2025 to 10/21/2025

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Exhibit A

2025 Resolution for Wage Adjustment

Effective Date: November 1, 2025

Employee	Department	Wage/unit	Title
Amanda Lewis	Zoning	\$24.04 / hourly 32 hours Vacation credit	Zoning Inspector

Painesville Township

Established
1800



Resolution

RESOLUTION NO. 2025-106

A RESOLUTION CELEBRATING THE GRAND OPENING AND WELCOMING BARREL HOUSE 9 TO PAINESVILLE TOWNSHIP

WHEREAS, the Board of Trustees of Painesville Township is proud to support and celebrate new businesses that invest in and enrich our community; and

WHEREAS, Barrel House 9 has chosen to establish its business in Painesville Township, bringing with it new opportunities for growth, community engagement, and economic development; and

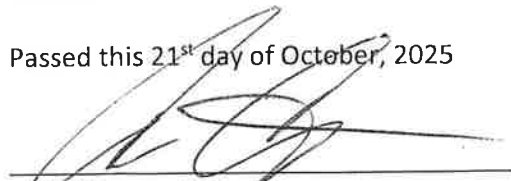
WHEREAS, the grand opening of Barrel House 9 represents an exciting addition to the Township's growing business community, offering a welcoming gathering place for residents, visitors, and patrons from across the region; and

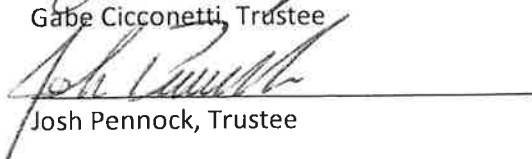
WHEREAS, the Township recognizes and values the commitment, vision, and entrepreneurial spirit demonstrated by the ownership and team of Barrel House 9 in making this investment in our community; and

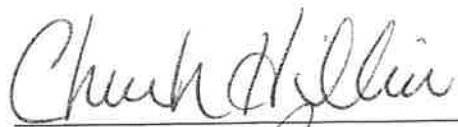
WHEREAS, strong local businesses play a vital role in creating vibrant neighborhoods, supporting local jobs, and contributing to the character and identity of our Township;

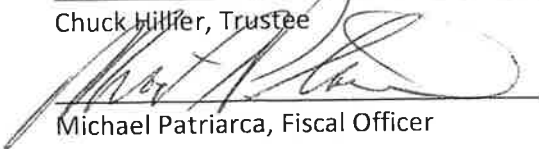
NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Painesville Township extends its warmest congratulations and sincere best wishes to Barrel House 9 and looks forward to its continued success.

Passed this 21st day of October, 2025


Gabe Cicconetti, Trustee


Josh Pennock, Trustee


Chuck Hillier, Trustee


Michael Patriarca, Fiscal Officer

Painesville Township

Established
1800



Resolution

RESOLUTION NO. 2025-107

A RESOLUTION ADOPTING A CYBERSECURITY POLICY

WHEREAS, the State of Ohio has implemented Ohio Revised Code §9.64, enacted in HB 96 (136th G.A.), requiring all local governments and jurisdictions to establish a cybersecurity policy; and

WHEREAS, the purpose of this requirement is to strengthen protections of public data, information systems, and technology resources from cybersecurity threats and risks; and

WHEREAS, Painesville Township recognizes the importance of safeguarding sensitive and confidential information entrusted to Painesville Township; and

WHEREAS, a Cybersecurity Policy (the “Policy”) has been prepared and reviewed by Painesville Township and is recommended for adoption as a framework for compliance with Ohio Revised Code §9.64 and HB 96; and

WHEREAS, the Policy provides guidance on access control, system security, data protection, incident response, training, vendor management, incident reporting, and ransom payments, while requiring consultation with IT professionals and legal counsel for implementation and customization;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Painesville Township, Lake County, State of Ohio, that:

SECTION 1. The Policy, maintained by the Township Administrator, is hereby adopted as the official cybersecurity policy of Painesville Township.

SECTION 2. This Policy shall take effect immediately and implementation of technical and training requirements no later than June 30, 2026, as provided by the Ohio Auditor of State.

SECTION 3. The Board of Trustees shall distribute the adopted policy to all township departments and employees to ensure compliance in partnership with IT providers and legal counsel.

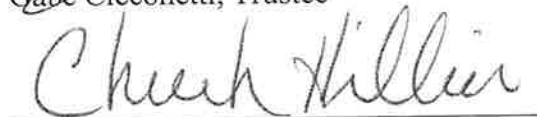
SECTION 4. This Resolution shall be in full force and effect upon its passage and adoption by the Painesville Board of Trustees.

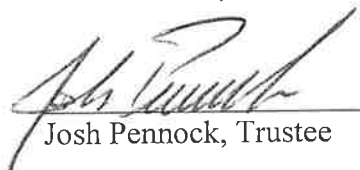
SECTION 5. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of the Board that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 6. This Resolution shall in full force and effect upon its passage and approval by the Board of Trustees and as further provided under Ohio law.

Adopted this 21 day of October 2025.


Gabe Cicconetti, Trustee


Chuck Hillier, Trustee


Josh Pennock, Trustee

CERTIFICATION

I, the undersigned Michael Patriarca, Fiscal Officer and Clerk of the Board of Trustees for Painesville Township, Lake County, Ohio, do hereby certify that the foregoing Resolution No. 2025-~~101~~ is a true and accurate copy of the Resolution adopted by the Painesville Township Board of Trustees at its meeting of October 21, 2025, and that I am duly authorized to execute this Certification.

Witness my hand this 21 day of October, 2025, in Painesville Township, Ohio.

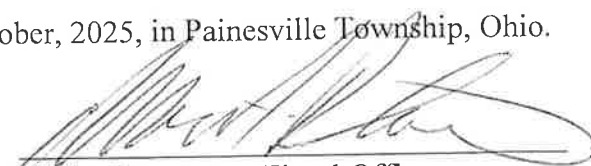

Michael Patriarca, Fiscal Officer

Exhibit A

2025 Resolution for Wage Declaration and Hiring Terms

Effective Date: November 12, 2025

Employee	Department	Wage/unit	Title
Dominic Moser	Service	\$26.00hr.	Laborer

Time accrual credit earned at previous Ohio Public Employer subject to final verification.

Any current accrual balance transferred from prior Ohio Public employment subject to LIFO accounting method. Sick time transferred not eligible for cash out upon separation of service from Painesville Township.

All transfers and credits from previous qualified employment conditional providing no gap in active employment exceeds 30 days.